

2018 EDUCATION SCHOLARSHIP PROGRAM

CALL FOR APPLICATIONS

Providing assistance for staff of LeadingAge PA members pursuing higher education, training and certification opportunities within the field of long-term care

Submission deadline: April 20, 2018

The logo for LeadingAge PA features a stylized heart icon above the text "LeadingAge™ PA". The text is in a white, serif font. Below the main text, the tagline "an association of not-for-profit senior services" is written in a smaller, white, sans-serif font.
LeadingAge™ PA
an association of not-for-profit senior services

Program Outline

LeadingAge PA is sponsoring an education scholarship program dedicated to all staff of LeadingAge PA members who are pursuing further education, training and certification opportunities both within and outside the field of nursing.

For 2018, the LeadingAge PA Education Scholarship Program will award \$27,000 in scholarships as follows:

- **Nursing.** Awards of between \$500 - \$1,500 each, for a total of \$21,000, will be given to applicants of varying career levels who are pursuing certifications; associate's; bachelor's or master's degrees in the field of nursing.
- **Non-Nursing.** Awards of between \$500 - \$1,000 each, for a total of \$6,000, will be given to applicants of varying career levels who are pursuing certifications; associate's; bachelor's or master's degrees in fields other than nursing.

Vision

To promote workforce initiatives that enhance opportunities for staff working in member organizations who are pursuing further education, training and certification. It is our hope that staff receiving these education scholarships will continue their careers in the field of senior services for many years to come.

Eligibility

The Education Scholarship Program is available to staff of parent and voting members of LeadingAge PA who:

- Have been employed by a LeadingAge PA member for at least one year
- Agree to maintain a record of acceptable employment during the scholarship year
- Are accepted or enrolled in an acceptable college, university, training, or certification program in areas of study including nursing related fields (i.e. CNA, LPN, RN, BSN, MSN) and non-nursing related fields such as food service, therapy, social work, management, accounting, marketing, engineering, hospitality, etc.

A selection committee comprised of LeadingAge PA members and staff will determine awardees and reserve the right to add, remove, or waive eligibility criteria as deemed necessary. The selection committee will work to ensure transparency and fairness throughout the selection process. LeadingAge PA also reserves the right to confirm the eligibility of applicants.

Application Components

- Fully completed LeadingAge PA Education Scholarship Application.
- Proof of enrollment or letter indicating enrollment intent in an acceptable program of study. (If enrollment is dependent on scholarship award, proof of enrollment will be required for release of scholarship funds.)
- Copy of transcripts or most recent grade report, if applicable.
- Two letters of recommendation as follows:
 - One letter of recommendation from the Chief Executive Officer, Chief Operating Officer, Executive Director or Administrator of the community that applicant is currently employed by.
 - One letter of recommendation from someone applicant has known for at least one year, such as supervisor, teacher, counselor, pastor, rabbi, etc. References from personal friends, family, co-workers will not be accepted.
- Verification that applicant has worked for a LeadingAge PA parent or voting member community for at least one year.

Submission Deadline

To ensure consideration, please complete the application form, as well as the fully completed application components as outlined above and submit to the LeadingAge PA office (via mail, email or fax) by **April 20, 2018**. Applications that fail to meet the eligibility criteria or are incomplete will not be considered for review. Applicants will receive notification of their acceptance status by May 15, 2018.

LeadingAge PA
c/o Member Services
1100 Bent Creek Boulevard
Mechanicsburg, PA 17050
Fax: (717) 763-1057
Email: membership@leadingagepa.org

Evaluation Criteria

- A selection committee of LeadingAge PA members and staff will evaluate applications using the following criteria:
- Does the applicant meet the defined eligibility requirements?
 - Does applicant demonstrate commitment to pursuing an educational opportunity as outlined in application?
 - Consideration may also be given to the following:
 - Geographic location of member organization
 - Tuition assistance program currently offered by member organization
 - Type of program, degree, certificate being pursued
 - Financial need of applicant

PLEASE PRINT CLEARLY OR TYPE – YOU MUST COMPLETE THE ENTIRE APPLICATION.

Name

Position

Address

City

State

Zip

Phone

Email address

Number of years in a senior service organization?

Currently salary (please specify hourly or annually)

Date of hire at current member organization (must have been employed at least one year)

Name of LeadingAge PA member organization at which you are employed

Address of LeadingAge PA member organization at which you are employed

City

State

Zip

CEO, executive director, or administrator

Organization phone

Name of school

Address of school

City

State

Zip

Phone

Program of study

Start or anticipated start date of program of study

Student Enrollment status: Full time Part time

Anticipated date of completion of degree or program

Have you previously taken courses towards this certification/program? Yes No
If yes, please attach transcripts, a copy of grade reports, or a copy of certificates.

Have you ever applied to this scholarship program? Yes No

Anticipated tuition and related costs

Are you currently receiving or do you anticipate receiving any grants or scholarships (do not include student loans)? Yes No

If yes, Amount Source

Does your organization have a tuition reimbursement program? Yes No

If you are eligible to receive a benefit from that program, what is the amount?

Please describe any special training you may have had:

Please describe your interest in working in an organization providing services to seniors, including how you became interested in the position you hold and related experiences you have had:

Please describe your future professional plans and any future commitment to work in an organization providing services to seniors:

If I am awarded a LeadingAge PA Education Scholarship, I pledge to practice my new skills in a LeadingAge PA member organization for at least 1 year after completing my education, and continue my commitment to remain employed at a minimum of 200 hours per year in a LeadingAge PA member organization while completing my education or certification.

Printed Name

Signature

Date

Please complete this form and return it no later than April 20, 2018 to:

All recommendations will be kept confidential

LeadingAge PA member organization

Name of person completing recommendation

Title of person completing recommendation

Email

Phone

Name of applicant

Position of applicant

How long has this applicant been employed in this organization? (min. 1 yr.)

How long have you known the applicant (min. 1 yr.)

How would you rate the applicant on the following?

	Poor	Average	Exceptional
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sensitivity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commitment to Profession	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Communicate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dependability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Team Player	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please describe the applicant's strengths:

Please describe the applicant's opportunities for improvement:

Briefly describe why you believe this applicant would be a worthy recipient of this scholarship:

I have confirmed with our Human Resource Department that this individual is in good standing within our organization and consideration for this award is merited. Yes No

Printed Name

Signature

Date

All recommendations will be kept confidential

LeadingAge PA member organization

Name of person completing recommendation

Title of person completing recommendation

Email

Phone

Name of applicant

Position of applicant

How long has this applicant been employed in this organization? (min. 1 yr.)

How long have you known the applicant (min. 1 yr.)

How would you rate the applicant on the following?

Poor

Average

Exceptional

Maturity

Sensitivity

Commitment to Profession

Ability to Communicate

Dependability

Team Player

Please describe the applicant's strengths:

Please describe the applicant's opportunities for improvement:

Briefly describe why you believe this applicant would be a worthy recipient of this scholarship:

I have confirmed with our Human Resource Department that this individual is in good standing within our organization and consideration for this award is merited. Yes No

Printed Name

Signature

Date

Please complete this form and return it no later than April 20, 2018 to:
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or email to membership@leadingagepa.org • or fax to (717) 763-1057