

Medication Administration Training Certificates

Dear Providers,

Due to a recent surge in illegitimate medication administration training certificates, this announcement is being sent as a reminder that there is only one approved Medication Administration Training program for facilities licensed under the Pennsylvania Department of Human Services.

Unlicensed staff in Personal Care Homes and Assisted Living Residences must complete the Medication Administration Training, provided by a certified trainer, in order to administer oral medications. After successful completion of the Medication Administration Training program, staff may be trained by a licensed medical professional to administer medication through alternative routes. The training program information can be found here: <https://medsadmin.myodp.org/cms/>.

Until 6/30/2022, staff may utilize the Modified Medication Administration training program. Anyone utilizing the modified course must complete the standard course no later than 6/30/2023. Information on the modified course can be found here: [Temporary Medication Administration Training Alternative for PCH and ALR and Cert Trainer Ext.pdf \(pa.gov\)](#).

Medication administration training provided by out-of-state or online schools, businesses, or organization is not acceptable.

Please see below for an illustration of acceptable and unacceptable documentation of training:

Form required for staff to administer medications orally and certificate required to be maintained by trainers and the licensed facility:



INITIAL TRAINING – STUDENT

STUDENT'S NAME: _____

1) ONLINE EXAMINATIONS

WRITTEN DOCUMENTATION TEST

SCRIPT/LABEL POSSIBLE POINTS:	15	STUDENT'S SCORE:	_____
MAR POSSIBLE POINTS:	25	STUDENT'S SCORE:	_____
TOTAL POSSIBLE POINTS:	40	STUDENT'S TOTAL:	_____

MULTIPLE CHOICE TEST

TOTAL POSSIBLE POINTS:	50	STUDENT'S SCORE:	_____
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2) SKILLS DEMONSTRATION

HANDWASHING	POSSIBLE POINTS:	5	STUDENT'S SCORE:	_____
GLOVING	POSSIBLE POINTS:	5	STUDENT'S SCORE:	_____
TOTAL POSSIBLE POINTS:	10	STUDENT'S TOTAL:	_____	

TOTAL SCORE (Total of items #1 and #2):	100	STUDENT'S TOTAL:	_____
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3) MEDICATION ADMINISTRATION OBSERVATIONS

	DATE	OBSERVER'S NAME	RESULTS	
OBSERVATION #1	_____	_____	PASS: _____	FAIL: _____
OBSERVATION #2	_____	_____	PASS: _____	FAIL: _____
OBSERVATION #3	_____	_____	PASS: _____	FAIL: _____
OBSERVATION #4	_____	_____	PASS: _____	FAIL: _____
OBSERVATION #5	_____	_____	PASS: _____	FAIL: _____
OBSERVATION #6	_____	_____	PASS: _____	FAIL: _____

A summary of the staff performance appears above. Based on this, the staff listed above has:

PASSED _____ FAILED _____ DATE _____

TRAINER SIGNATURE _____

PROVIDER NAME _____

This document certifies whether or not the individual named has successfully completed the requirements of the department approved Medication Administration Course.

TRAINER CERTIFICATION DHS MEDICATION ADMINISTRATION

Test User2

is certified by

The Pennsylvania Department of Human Services as a Trainer
to teach the DHS Medication Administration Course.



June 4, 2015

Temple Harrisburg in Harrisburg

Example of a common unacceptable training certificate:



If you have questions or concerns related to Medication Administration Training, please contact the operator support line by calling 866-503-3926 or emailing rapwarlheadquarters@pa.gov.