

# STAFF MEMBER OF THE YEAR

The Staff Member of the Year Award recognizes an individual who has exhibited excellence within their role and enhanced their member community through exceptional service to staff, residents/clients, and families served.

# **Eligible Nominees:**

An individual who is not in a supervisory position and does not provide direct care to residents/clients

#### **Criteria:**

- Serves as an outstanding role model and stands tall in their team.
- Displays an outstanding commitment to residents/clients and other teammates in their member community.
- Initiates action to enhance and enrich the lives of residents/clients, or the community culture.
- Provides exceptional service to the member community.
- Consistently goes above and beyond expectations in their role and responsibilities.

### **Application Requirements:**

- One nomination letter, not exceeding two pages, that outlines the nominee's qualifications and manner in which the nominee meets the award criteria.
- Two letters of reference from relevant sources that can speak to the nominee's accomplishments.

# **Optional Application Items:**

- Submission of support collateral.
- Additional letter(s) of reference.